October 17, 2022

Dear Consortium Participant,

I am writing to all the municipal partners of the Greater Tompkins County Municipal Health Insurance Consortium (Consortium), to request your signature on the 2023 Amendment to the Municipal Cooperative Agreement (MCA.)

The 2023 Amended MCA is attached and includes all changes discussed at the Annual Board meeting hosted in September.  The changes included adding our eight new municipal members and the removal of the Treasurer with duties and responsibilities being performed now by our Finance Manager.

The action needed from each Participant is as follows:

1.  Secure approval from your Board or governing body (a sample resolution is attached);

2.  Via the Consortium’s Document Upload Portal: <https://lfweb.tompkins-co.org/Forms/TCHCCForms>, provide the Consortium with a copy of the certified resolution approving the agreements **AND** a signed 2023 MCA signature page by November 30, 2022.

Thank you for your continued support of the Consortium.  We look forward to working with you in 2023.

Please feel free to contact me with any questions, [edowd@tompkins-co.org](mailto:edowd@tompkins-co.org) or 607-274-5590.

Best regards,

Elin

Elin R. Dowd

Executive Director

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